



**12<sup>th</sup> Annual WILMA  
Cattaraugus County Fairgrounds  
Saturday & Sunday, October 19<sup>th</sup> & 20<sup>th</sup>, 2024**



If you are interested in applying for a space, please read through the following information, complete the enclosed application and mail to:

Cattaraugus County EDPT  
c/o WILMA Committee  
303 Court Street  
Little Valley, NY 14755

By registering for this event, vendors agree to all terms listed below:

- Space: Spaces are indoors and the approximate size of each space is 10'x10'
- Exhibitor Cost: Donation of a door prize "Gift Basket" ~AND~ Registration Fee ~AND~ Table Fee  
**Vendor Space 10'x10' (PLEASE NOTE - NEW RATE)**  
\$20.00 - Early bird Registration Fee if registered by September 13, 2024  
\$30.00 - Registration Fee after September 13, 2024

**Table Rental**

**\$10.00 - We have a very limited amount of tables and the event is growing. If you would like to use our tables, you must pay the rental fee which is \$10/table.**

Make checks payable to **Cattaraugus County Tourism**

- \$30.00 service fee for checks returned due to "non-sufficient funds"

**NO REFUNDS**

- Set Up: Friday, October 18<sup>th</sup> 2:30 pm - 6:00 pm  
Saturday, October 19<sup>th</sup> 8:00 am - 10:00 am

Deadline: **Deadline for reservations is October 13, 2024**

- Notice:
- Exhibitors are responsible for reporting the NY Sales Tax where applicable and comply with any applicable State regulations. Exhibitor must clearly display a validated NY Certificate of Authority.
  - Vendors will be requested to remain set up for the entire operating times and days of the event.
  - Exhibitor understands that exhibits/concessions must be neat and clean, with suitable safety equipment where required.
  - Exhibitors are responsible for their own trash disposal which includes large boxes, packing material, signage, etc.
  - Exhibitor will stay in its assigned booth space and not occupy/stand in the aisle way or place sign ups/promo items outside of booth space.
  - The sponsor will provide the Exhibitor with exhibitor ribbons, which the Exhibitor agrees to use as identification for entrance to WILMA.
  - The Sponsor of this event retains the right to decline any application w/just cause. All exhibits must be family oriented - ABSOLUTELY NO exhibits w/pornography, profanity or of vulgar nature. The Sponsor has the right to ask any vendor to remove any merchandise or exhibit that does not adhere to this policy.



Festival Vendor Application  
 Saturday, October 19, 2024 10 am - 4 pm  
 Sunday, October 20, 2024 11 am - 3 pm



Name of Organization, Group, Business or Individual: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Day) \_\_\_\_\_ Telephone (Evening) \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

**Please check all boxes that apply to your business/product:**

Made in Cattaraugus County (Home-made)  Other (Direct Sales/Retail Shop/Manufacturer/Service

Manufacturing Vendor  Craft Vendor  Service Vendor  Other  \_\_\_\_\_

Description of Product / Craft / Items you intend to sell / display at your booth: \_\_\_\_\_

If you would like to have a booth geared for children's games or activities or informational or of a non-profit nature, please specify the activity below:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please return completed application to: Cattaraugus County Tourism  
 c/o WILMA Committee  
 303 Court Street  
 Little Valley, NY 14755

**Hold Harmless Agreement:**

Exhibitor releases and holds harmless the facility that is being used, sponsors, owners, managers, merchants associations, agents, servants and employees of Cattaraugus County and Cattaraugus County Fairgrounds from all responsibility, personal liability, loss or damage, theft, fire, loss of life, personal injury and / or damage to property that may arise or occur to exhibitor, his employees, agents, servants, associates, goods, property or the public and from any conditions whatsoever that may arise while the premises are in use, during the show hours or when closed after show hours. We reserve the right to remove exhibitor and exhibits if agreements or rules are not complied with and whose conduct is not acceptable. Misrepresentation on the part of the exhibitor in any form will result in cancellation of space and total loss of fee. Entry constitutes an agreement that exhibitor and his representatives take no legal action against any of the above.

Signature of Exhibitor: \_\_\_\_\_

<i>For Office Use Only</i>			
Date Received _____	Amount Received _____		
Check/MO # _____	# of Tables _____		
Exhibit Lot # _____	Exhibitor Packet Sent _____		